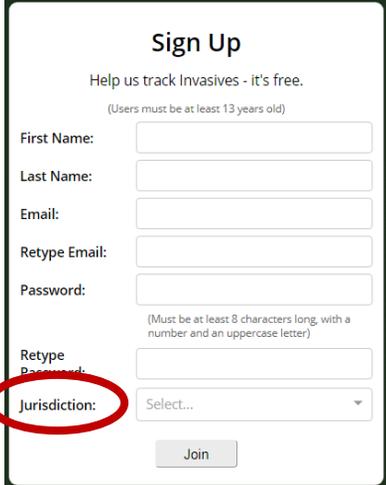


## Step 1: Create an iMapInvasives account

1. Go to NYimapinvasives.org and click  in the top right.
2. Enter your info. Under **Jurisdiction**, select the primary state in which you will collect data.
3. Click  and you will receive an email (check spam folder!)
4. Click on the hyperlink ("[click here](#)") in the email, and it will take you to the User Agreement.
5. After reading, click  and you will see a pop-up box that says "Account Activated". Click .
6. Type your username (email) and password and click .



**Sign Up**  
Help us track Invasives - it's free.  
(Users must be at least 13 years old)

First Name:

Last Name:

Email:

Retype Email:

Password:   
(Must be at least 8 characters long, with a number and an uppercase letter)

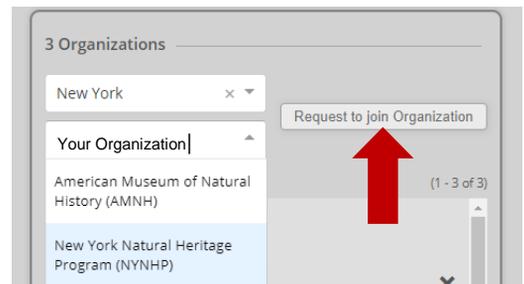
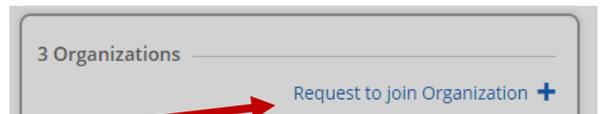
Retype Password:

**Jurisdiction:**

## Step 2: Joining Organizations and Projects (optional)



1. If you are collecting data on behalf of an organization, ask them which organization or project to join. Login into iMapInvasives, click the menu icon in the top left corner of the screen and select "Your Account" from the drop-down.
2. Click  on the top right.
3. Scroll down to the organizations box and click "Request to Join ..."
4. Type your organization into the search bar and click your organization in the drop-down.
5. Click "Request to join ..."
6. Press  on the top right or your account.
7. Now, this organization will appear on your account. You will be listed as **Pending** until the admin for your organization changes you to **Member**.
8. Repeat these steps with the "Projects" box if you want to join any projects.



# Step 3: Installing and setting up the mobile app

1. In the App Store or Google Play Store, search for **iMapInvasives App** by SUNY-ESF.



2. Click install, then open the app and you will see a list of preferences.
3. Select the Jurisdiction Species List based on what you chose in Step 1.
4. Likewise, enter the username (email) and password used for Step 1.
5. Click the **Retrieve iMap Lists** button.
6. You should receive the message below- click "OK". If you don't get this message, try again or contact your trainer.

## Preferences

Welcome to the new version of the iMapInvasives Mobile App, now compatible with iMap3.

Uploading data to iMap3 requires the following:

- An active iMap3 account  
*(To create/manage your account, visit [iMap3 online](#))*
- Jurisdiction Species List selected below
- Your active iMap3 Username and Password entered below

Jurisdiction Species List:  
*(Select the jurisdiction in which you will collect data)*

iMapInvasives Username (Your Email Address):  
*(Enter the email address associated with your iMapInvasives account)*

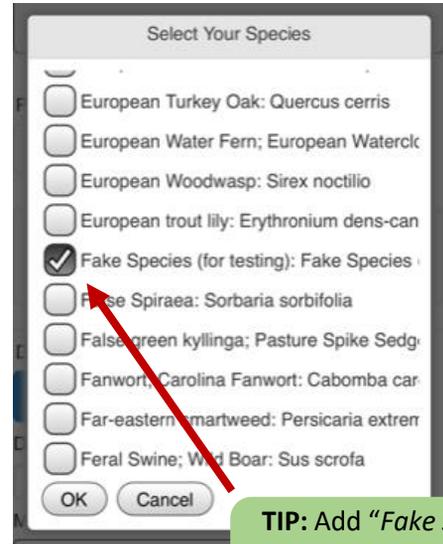
iMapInvasives Password:  
*(Must match your iMapInvasives password)*

**TIP:** If you get an error message, you may have a typo; test logging in online. If that works, carefully retype username and password on the app. Make sure your device does not add a space at the end.

7. You will be asked to allow the iMap App to access your device's location. Click allow to enable the app to record GPS coordinates when collecting data.

**TIP:** Click **Customize Species List** and pick species you expect to report—these can be species you are interested in, already know, or will learn about in your training. You can still access the full list as needed. This simply allows you to use a shorter list of the species you are interested in.

8. You can adjust picture quality, zoom level, etc., but the defaults are fine.
9. Select the organization and/or projects you want your observations to default to. You can also enter these manually later on.



**TIP:** Add "Fake species" to your list – great for practice observations

*Click "Save" and you are ready to map invasive species!*



**Department of Environmental Conservation**



New York Natural Heritage Program

Questions? Contact:  
[imapinvasives@dec.ny.gov](mailto:imapinvasives@dec.ny.gov)

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